

WISACWIS BUDGET PLANNING FAQ:

- 1 How much time should be budgeted for CPS staff entering information in WISACWIS?

ANSWER: CPS staff time using WISACWIS, as part of their routine work should not be part of a county's WISACWIS budget. They are part of the Community Aids budget. Please review the county budget instructions on the kinds of staff activities that can be included in the WISACWIS budget.

2. Do you have estimates on the amount of time county staff will spend on planning and training during the start-up phase? How much time will the county data processing staff spend on local systems interface development?

ANSWER: The amount of time county staff will spend on these will vary from county to county. It depends on individual county needs, organizational structure and the complexities of local IT programs and systems that need to interface with WISACWIS. It is important to remember that any portion of costs claimed for WISACWIS activities must be excluded on CARS profile 301 and the AMSO (agency support and overhead) portion of the county's cost allocation plan.

3. Must a county's WISACWIS budget submitted to the Department include amounts for FFY '03 through '05.

ANSWER: Yes. Although county specific information is not submitted to the federal government, it is important to have this information because the Department uses this data as part of its total federal funding request for WISACWIS. If needed, Counties can modify these amounts during the FFY '03 through '05 period.